

APPLICATION INSTRUCTIONS

This Application consists of the following four (4) forms:

FORM 1 (GROUP APPLICATION):

This form needs to be completed and sent back to us with the USD \$30 /person Application Fee before we will reserve your team's spot. NOTE: This Application Fee is non-refundable & non-transferable.

FORM 2 (GROUP LIST):

This form needs to be completed and sent to us along with FORM 3 and the USD \$70 /person deposit, six (6) weeks prior to your team's arrival. We use this deposit to cover initial outreach setup costs. This deposit is non-refundable, in the case that your group cancels the trip. However, it is transferable. If your team drops in size we will adjust the balance and apply this deposit towards the total group balance.

FORM 3 (GROUP ARRIVAL & DEPARTURE):

This form needs to be completed and sent to us along with FORM 2 (above) and the USD \$70 /person deposit, six (6) weeks prior to your team's arrival. Please do not forget to let us know which day off option(s) your group would like to participate in. See FORM 3 for further instructions regarding this.

FORMS 4a, 4b, 4c, 4d (CONSENT FOR TREATMENT & RELEASE OF LIABILITY):

You will need to make copies of FORM 4a, 4b, 4c, 4d for each team member. Each adult (18 & over) MUST fill out their own form. Be sure to have the parent or legal guardian of each Minor (under 18) fill this out. This is VERY important! You MUST bring us these forms upon your arrival.

INFORMATION REGARDING PAYMENTS:

You have the option of either sending a check made payable to: "CIMEC" to the address listed at the very bottom of this form, or if you would prefer, you may send a wire transfer directly to our bank account. NOTE: You MUST email or fax us a copy of the receipt or we will not be able to credit your payment properly!

Name of US Bank:	Citibank New York
SWIFT:	CITIUS33
ABA:	021000089
For Credit in Account:	36017429 of Banco Citibank de Costa Rica / SWIFT: BACUCRSJ
For further credit to account:	11710510016374173
Name on Account:	Asociación Centro Internacional Misionero de Entrenamiento y Cruzadas (CIMEC)

Banco Citibank de Costa Rica Address:

Apartado 5884
San Jose, 1000
Costa Rica

The balance due MUST be paid either in CASH upon arrival or via wire transfer at least one (1) week prior to your arrival, no checks will be accepted upon arrival. This is due to banking policy here in Costa Rica. It can take up to four (4) weeks for a check to clear.



GROUP LIST

FORM 2

Fill out this form and return it along with FORM 3 and the USD \$70 /person deposit. Please print below the names of all your team members, their gender & age. Be sure to include the total of guys, girls & couples. If you need more space, please photocopy this page.

CONTACT INFO:

Group Leader's Name: _____

Group Name: _____

Outreach Dates: _____

GROUP TOTALS:

GUYS:	_____	GIRLS:	_____	COUPLES:	_____
-------	-------	--------	-------	----------	-------

	FULL NAME AS IN PASSPORT:	PASSPORT #:	AGE:	AGE:	GENDER:	GENDER:
01					M	F
02					M	F
03					M	F
04					M	F
05					M	F
06					M	F
07					M	F
08					M	F
09					M	F
10					M	F
11					M	F
12					M	F
13					M	F
14					M	F
15					M	F
16					M	F
17					M	F
18					M	F
19					M	F
20					M	F

GROUP ARRIVAL & DEPARTURE

FORM 3

Fill out this form and return it with FORM 2 and the USD \$70 /person deposit at least six (6) weeks prior to your arrival date. See the Application Instructions page for more information and details.

Note: You have to pay a departure tax when leaving Costa Rica. This tax is NOT included in your airfare nor the cost of the trip. The price of this tax is currently USD \$26 /person. When you arrive we can help you to prepay this tax at the local bank, which will save you time at the airport when you leave.

We usually try to schedule the day off towards the end of your time. The beach trip or the Poas Volcano tour **ARE** included in the total cost. We will provide transportation, meals & any entrance fees. The only extra money you may need will be for extra food/snacks & souvenirs that you'd like to purchase.

Please select which trip you'd like to participate in. If you have a larger group and would like to split up and do two different trips, please keep in mind there is a minimum group size of 10 people per trip. All trips leave approx. 5:30am and return between 4pm - 8pm, depending on which trip you choose.

CONTACT INFO:

Group Leader's Name:			
Group Name:			
Outreach Dates:		Number of People:	
Emergency Contact:			
Emergency Phone:			

ARRIVAL INFO:

Date of Arrival:		Name of Airline:	
Flight Number:		Arrival Time:	
Connecting Flight Info:		Other Info:	

DEPARTURE INFO:

Date of Departure:		Name of Airline:	
Flight Number:		Departure Time:	
Connecting Flight Info:		Other Info:	

SPECIAL NOTE:

Due to the high volume of participants, we are unable to accommodate individuals from your team arriving/departing early or late. You will need to hire a taxi to/from the airport for this. In addition we will not be able to make side trips for your group. If your group decides to stay in Costa Rica for an extra day or two, you will be responsible for your own housing, local transportation and eventual return to the airport. We may be able to assist you with this, but you must contact our office prior to your arrival. Thank you for your understanding in this matter. ***NOTE THE ZIP LINE HAS AN ADDITIONAL COST OF \$50 PER PERSON.**

DAY OFF OPTIONS:

	Jaco Beach (included in cost)	Number of Participants:	
	Volcano (included in cost)	Number of Participants:	
	Canopy Zip Line (\$50 p/p)	Number of Participants:	



Youth With A Mission - San Jose | SJO G97U8 | PO Box 025240 Doral, FL. 33102 | USA

Tel +506 2283 7168 | Tel/Fax +506 2283 5514 | www.ywamsj.org | E-mail: MissionAdventures@ywamsj.org